JOB PROFILE

CHIEF EXECUTIVE OFFICER (CEO)-IGNITE

Position Overview

The CEO will be responsible for providing strategic leadership, vision, and direction to advance the organization's mission. This role requires a dynamic and visionary leader who can navigate the rapidly evolving ICT landscape, foster innovation, and drive initiatives that have a significant impact on Pakistan's technology ecosystem.

Job Description

Management and Administration

- Provide general oversight of all the company's activities and ensure efficient day-to-day operations.
- Establish and maintain organizational standards, controls, systems, and procedures to ensure program quality and stability.
- Create a work environment that attracts, retains, and supports high-quality human resource. Develop processes for staff selection, development, motivation, and evaluation.
- Recommend staffing, budgeting, and financing decisions to the Board of Directors.
- Define accountabilities for management personnel and regularly evaluate their performance.

Strategic Leadership and Governance

- Provide overall technical and administrative leadership to the project implementation team, including strategy development, budgeting, work plans, monitoring, evaluation, and reporting.
- Assist the Board in determining the organization's values, mission, vision, and short- and long-term goals.
- Support the Board in setting firm strategic directions for Ignite, defining strategy/policy, and evaluating performance against key performance indicators (KPIs) and targets.
- Keep the Board informed on Company activities and critical influencing factors.
- Identify problems and opportunities and bring relevant issues to the Board and its Committees. Facilitate discussions and deliberations for effective solutions.
- Inform the Board and its Committees about best practices, global trends, and policy directions.

- Pursue global best practices in national research and innovation strategies, keeping the Board updated.
- Implement strategies and policies approved by the Board, ensuring proper resource management.
- Review outcomes and metrics created by Ignite for evaluating impact, regularly measuring performance and effectiveness using those metrics.

Foster ICT Research, Development, and Innovation

- Facilitate integration of the organization's activities into Pakistan's ICT research, development, and innovation community.
- Advocate for relevant issues within the public and private sectors.
- Serve as the chief spokesperson for Ignite, representing the organization at relevant forums.
- Initiate, develop, and maintain cooperative relationships with key stakeholders.
- Collaborate with academia and industry representatives to promote research and innovation in ICT for socioeconomic growth.
- Promote measurable domestic and international collaboration within the ICT research, development, and innovation communities.
- Promote and measure the commercialization of funded research and innovation projects.

Governance

- Assist the Board in articulating its role, accountabilities, and those of its committees and individual directors.
- Work in close liaison with the Chairman to ensure the Board's governance functions and optimize the performance of the Board, its Committees, and individual directors.
- Focus the Board's attention on long-term strategic issues.
- Manage the Board's due diligence process to ensure timely attention to core issues.

Financial Management:

- Promote cost-effective programs, projects, and services while maintaining quality standards.
- Oversee fiscal activities, including budgeting, reporting, and audits.
- Collaborate with the Board to secure finance for short- and long-term goals.

Legal Compliance

- Ensure compliance with all statutory and regulatory requirements applicable to Ignite.

Qualification

- The candidate must possess a degree, equivalent to sixteen years of education or higher, from a national or international university/institute accredited by HEC in Engineering, ICT, Business Administration, Finance, Marketing, or related fields.

Experience

- The candidate should have demonstrated experience of at least ten (10) years, with a minimum of five (5) years in a leadership role, in ICT sector or funding organization with managing research & innovation, fund management or nurturing startup ecosystem experience.
- Must qualify Fit and Proper criteria for appointment as Chief Executive of a Public Sector Company as defined in the State-Owned Enterprise Act 2023, and applicable rules, guidelines, and procedures including competence capability, personal and financial integrity.

Age Limit

The candidate's maximum age limit at the time of the advertisement should not exceed 50 years.

Required Skillset

The candidate must possess:

- Excellent interpersonal skills for working with senior academicians and industry leaders.
- Excellent communication skills to interact with senior government officials, political leaders, and stakeholders.
- Demonstrated experience in providing vision, leading and managing multiple teams, and delivering concrete and measurable results in a demanding corporate environment.
- Demonstrated experience in evaluating and applying emerging technologies in solving problems of the society.
- Experience of industry or academia in R&D, technology-based entrepreneurship, innovation, incubation, investment/funding, commercialization or building the overall innovation ecosystem.